



Interim Grades/Marks Retained

Pre-Release 7.0



"Technology has limitations on what it can accomplish. You do not..."

Lou Gerstner

CEO
IBM

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Introduction

This document explains how to use the Interim Grade/Marks Retained feature. The new screen STU161 Interim Grades/Marks Credit Details gives you the ability to store interim grades in Credit History when a student drops a course, withdraws from school (home school and/or cross-enrolled school), or transitions to the next school year. Interim grades/marks are stored in credit history for a student for reference and allows the counselor to view all the reported grades for a specific course.

SYS001.FMX Company Update

Menu Path: *Administration > Company*

Select the Company file option “Move Interim Grades/Marks to Credit History” (COMPANY.RETAIN_INTERIM_GRADES). This indicates whether or not to retain interim grades when a course is moved to credit history (by dropping a course after the retention period, by withdrawing from school after the retention period, or by YET). When checked all associated interim grades from STUDENT_MARKS are moved to CREDITS_INTERIM_GRADES.

Company Update

Company

Key	System	Created By	Create Date	Modified By	Modified Date	Country
01	SYSTEM	ADMASSIST	26-MAR-1999	MLECKENBY	19-APR-2004	United States

Modules Defaults Termin... Options Alert... Repor... Repor... Admis... **Courses** Atten... Stand... Letters

Course Complete/Incomplete History

Student courses must be retained if dropped

999 or more days after the

course start date - Calendar or School Days.

Use Multi Semester Finals Grant Credit With Drop Date

Move failed courses to credit history

Move dropped high school courses to credit history

Move dropped middle school courses to credit history

Move credits earned at a middle school to credit history

Move credits earned at a elementary school to credit history

Move zero credit courses to credit history

Full Year Courses can be fragmented into two single semester courses in non-contiguous periods

Move interim grades/marks to credit history

ADD DEL

STU160.FMX Credit Detail

Path: *Common View > Credit Details*

When the Company File option “Move Interim Grades/Marks to Credit History” is checked, an “Interim Grades/Marks” button displays. Select the button to access STU161 Interim Grades/Marks Credit Details.

WGH West Geauga High School Homeroom No Homeroom **Alert**

Pupil Number Legal Last Name Suffix Preferred First Name Gender Birth Date Grade Middle Name
120708 Aaron Jr Babs F 26-SEP-1986 12 A

Diploma BASIC Diploma

Code	Course Desc.	Sec.	Mark	Completed	Drop Date	Earned	Potential	Dip. Cat	Subject C.
FOR101XXXX	Grade 9 French	1	75	19-JAN-2000		1.000	1.000		EC/FE
DRA101XXXX	Grade 9 Drama	1	75	19-JAN-2000		1.000	1.000	ART	SP
SOC102XXXX	Grade 9 History	1	B	19-JAN-2000		1.000	1.000		15
ENG219	ENGLISH 2 Sem	88		21-JAN-2000	25-JAN-2000	0.500	500		
HEA160	HEALTH	77		21-JAN-2000	18-JAN-2001	0.000	500		
SCI101XXXX	Grade 9 Science	2	78	09-JUN-2000		1.000	1.000		EL
SCH101XXXX	Grade 9 Science	2	80	09-JUL-2000		1.000	1.000		EL
STUDYXXXXXX	spare	08	80	09-JUL-2000		0.000	000		

Failed Courses are displayed in red!

Add from Course List Detail Interim Grades/Marks

STU164.FMX Student Credit/Credit Marks Detail

Path: *Common View > Credit Details > Details Button*

When the Company File option “Move Interim Grades/Marks to Credit History” is checked, an “Interim Grades/Marks” button displays. Select the button to access STU161 Interim Grades/Marks Credit Details.

WGH West Geauga High School Homeroom No Homeroom **Alert**

Pupil Number Legal Last Name Suffix Preferred First Name Gender Birth Date Grade Middle Name
120708 Aaron Jr Babs F 26-SEP-1986 12 A

Diploma BASIC Diploma **Failed Courses/Semesters are displayed in red!**

Course Code/Desc: FOR101XXXX Grade 9 French Sec: 1 Teacher Name/SSN: Carson Cullen 123-08-8343

Earned Credit: 1.000 Final Mark: 75 School: WAT Prow/State: OH Country: [dropdown]

Potential Credit: 1.000 Exam: [dropdown] District/School: gf

Grade: 12th ... Extra GP/GP: [dropdown] Dipl. Cat: [dropdown] Course Length: 18 weeks

Year: 1999 Absences: [dropdown] Academic Level: Advanced Place... How Taken: Day School

Hrs: [dropdown] Consec Pers: 1.000 Course Type: R00 - REGULA... Performance Lvl: [dropdown]

Compl. Date: 19-JAN-2000 Subject Cat: EC/FE Min Number: 33333

Drop Date: [dropdown] Min/State Code: [dropdown] Course Flag: [dropdown]

Incl in GPA Incl in Rank Forced Final Loss of Credit Term: [dropdown] Add

Apply HS Credit HS Credit Incl in Hon Role On RC

Sem	Course	Sec.	Mark	Earned Credit	Potential Credit	Exam	Compl. Date	Absences	Study Habit Code
				.000	.000				

Interim Grades/Marks

Procedures

When a course is dropped

1. Select a student course selection on STU541 and select DROP.
2. If the course is moved to credits, the system checks the Company file "Move Interim Grades/Marks to Credit History". If checked, the system moves all interim grades associated to the dropped course from STUDENT_MARKS to CREDITS_INTERIM_GRADES.

When a student withdraws from school from STU170

1. Withdraw a student from home school only or from home school and cross-enrolled school from STU170 (Withdrawal screen)
2. For each course selection if the course is moved to credits, the system checks the Company file "Move Interim Grades/Marks to Credit History". If checked, the system moves all interim grades associated to the dropped course from STUDENT_MARKS to CREDITS_INTERIM_GRADES.

When a student withdraws from school from STU185.

1. Withdraw a student from a cross-enrolled school from STU185 (Cross-Enrollment screen) For each cross-enrollment course selection if the course is moved to credits, the system checks the Company file "Move Interim Grades/Marks to Credit History". If checked, then system moves all interim grades associated to the dropped course from STUDENT_MARKS to CREDITS_INTERIM_GRADES.

View interim grades for a student

1. Navigate to Credit Details for a selected student (STU160/164). If the course is moved to credits, the system checks the Company file "Move Interim Grades/Marks to Credit History" and displays "Interim Grades/Marks" button.
2. Select "Interim Grades/Marks" button to access Interim Grades/Marks Credit Details (STU161).
 - If accessing STU161 Interim Grades/Marks Credit Details from the Credit List screen (STU160), the Student Query block populates with the selected student, and populates the Credit block with all credit records. The interim grades in the Interim Grades block displays for the selected credit record (in the Credit block).
 - If accessing STU161 Interim Grades/Marks Credit Details from the Credit Detail screen (STU164), the Student Query block populates with the selected student, and populates the Credit block with the selected credit record (from STU164). The interim grades in the Interim Grades block displays for the credit record in the Credit block.

3. The system populates the Interim Grades block with records stored in CREDITS_INTERIM_GRADES table associated to selected student and selected credit.

Adding new interim grades for a student for a new credit

1. Add a new credit record in Credit Details for a selected student (STU160/164). System stores record in CREDITS.

Note: Required fields include:

- CREDITS_INTERIM_GRADES.REPORT_CYCLE_LONG_NAME;
 - CREDITS_INTERIM_GRADES.REPORT_CYCLE_SHORT_NAME;
 - CREDITS_INTERIM_GRADES.END_DATE.
2. Select the “Interim Grades/Marks” button to access STU161 Interim Grades/Marks Credit Details.
 3. Add interim grade records for the selected student and credits.

Important: It is recommended that the user enter the Reporting Periods consistent with the format used by the school.

- For future purposes i.e. transcript, if you need to map these values (grades) to a reporting period, it needs to be consistent.
- If you want to map historical grades to the transcript in certain columns (pulled from the current reporting per naming conventions) they need to be kept consistent.

Updating interim grades for a student for a credit

1. From STU160 Credit Detail or STU164 Student Credit/Credit Marks Detail, select the credit record for selected student and select the “Interim Grades/Marks” button. In STU161 Interim Grades/Marks Credit Details update interim grade records for the selected student and credit.
2. Save changes.

Deleting interim grades for a student for a credit

1. From STU160 Credit Detail or STU164 Student Credit/Credit Marks Detail select the credit record for selected student and select the “Interim Grades/Marks” button. In STU161 Interim Grades/Marks Credit Details delete the interim grade record(s) for the selected student and credit.
2. Select SAVE. You will be asked “Are you sure you want to delete interim grade/mark record(s)?” Select OK.

Withdrawing student from original home school from STU169 (Seattle Home School Transfer).

1. Navigate to STU169 Seattle Home School Transfer.
2. Select to withdraw a student from the “original” home school and make the original cross-enrolled school the student’s new home school.
3. For each original home school course selection, the system checks the Company file “Move Interim Grades/Marks to Credit History”. If checked, system moves all interim grades associated to the dropped course from

STUDENT_MARKS to system moves all interim grades associated to the dropped course from STUDENT_MARKS to CREDITS_INTERIM_GRADES.

School Level Form

STU161.FMX Interim Grades/Marks Credit Details

Path: *Common View > Credit Details > Interim Grades/Marks Button*

Path: *Common View > Credit Details > Details Button > Interim Grades/Marks Button*

This form is used to store interim grades in Credit History when a student drops a course, withdraws from school (home school and/or cross-enrolled school), or transitions to the next school year. It also can be used to add new interim grades for a student for a new credit, update interim grades for a student for a credit and delete interim grades for a student for a credit.

Note: A Credit must exist before an Interim Grade/Mark can be entered.

Field Name	Description
School	School (School number or short name) where the student's course was completed. View only. Populates from the Credits table.
Year	The school year when the student completed the course. View only. Populates from the Credits table.
Grade	The grade the student was in when the course was completed. View only. Populates from the Credits table.
Code	Course code of the course completed by the student. View only. Populates from the Credits table.
Sec.	Section number/letter for the course completed. View only. Populates from the Credits table.
Course Desc.	The description of the course completed. View only. Populates from the Credits table.
Completed	The date the course was completed. View only. Populates from the Credits

Field Name	Description
	table.
Mark Earned	The final mark for the course completed. . Populates from the Credits table. The credit value earned for the completed course. Populates from the Credits table.
Poten...	The potential credit value for the completed course. Populates from the Credits table.
Reporting Period	Long name for the report period (from REPORT_CYCLES.LONG_NAME or can be entered here)
Abvr.	Short name for the reporting period (from REPORT_CYCLES.SHORT_NAME or can be entered here)
End Date	Reporting Period End Date (from REPORT_CYCLES.SHORT_NAME or can be entered here)
Sem.	The Semester number associated with the semester final marks in a multi-semester year long course. From STUDENT_MARKS.SEMESTER or can be entered here)
Final?	Final Mark Reporting Period Indicator – indicates that the reporting period is the last reporting period for a course and the mark entered is the final mark (For ONE Mark Reporting – this is entered in Mark Entry in the MARK column. For THREE Mark Reporting – this is entered in Mark Entry in the FINAL column.) If STUDENT_MARKS.SEMESTER exists, then CREDITS_INTERIM_GRADES.SEMESTER_FINAL_IND = 'Y' (checked ON) – when CREDITS_INTERIM_GRADES record is system generated or can be entered here.
Multi Sem?	Indicates if this is a multi semester course. System generated or can be entered.
Mark	The student's mark for the reporting period as entered in Mark Entry. For both ONE and THREE Mark Reporting, the mark is entered in Mark Entry in the Mark column. Populates from Mark Entry (STUDENT_MARKS) or can be entered.
Final	Student's final mark for a final reporting period. For ONE Mark Reporting, this is entered in the Mark column where the reporting period is the Final reporting period. For THREE Mark Reporting, this is entered in the Final column where the reporting period is the Final reporting period. Entered in Mark Entry (STUDENT_MARKS) or can be entered here.
Year Final	The final mark for a year-long course when using course fragmentation. NOTE: The Year Final Mark is created by averaging the two semester averages (under the Final Mark column for final reporting period in each of the fragmented child courses). Populates from CREDITS_INTERIM_GRADES or can be entered here.
Exam	The student's final exam mark for the reporting period. For THREE Mark Reporting, this is entered in Mark Entry in the Exam column. Entered in Mark Entry (STUDENT_MARKS) or can be entered here.
Sem Avg	The Semester Average for a reporting period. Populates from STUDENT_MARKS.SEMESTER_AVG or can be entered here.
Abs	The total absences for the reporting period. Populates from Mark Entry (STUDENT_MARKS) or can be entered here.
Late	Total number of lates for the reporting period. Populates from Mark Entry (STUDENT_MARKS) or can be entered here.
Loss of Cr	Indicator for whether the student received a loss of credit for this reporting period or not. Populates from Mark Entry (STUDENT_MARKS) or can be entered here.
Study Habit/Behavior	Reporting Period study habits entered for a student. Populates from Mark Entry (STUDENT_MARKS) or can be entered here.

Field Name	Description
Standard Score	The standard score given to a student for a reporting period (SYS593 from Standard Scoring codes) or can be entered here.
Comments Button	Reporting Period comments for a student. The comments can be viewed by selecting the VIEW button under Comments heading which will popup another window containing 2 sections. Populates from Mark Entry (STUDENT_MARKS) or can be entered here.
Progress Button	Progress Comments for a student for the reporting period (from Personal Progress Codes) Populates from Mark Entry (STUDENT_MARKS) or can be entered here.

Appendix A – eSIS Workflow Processes

How eSIS processes credits that will post to credits

HIGHSCHOOL DROPPED COURSE:

Course has FINAL MARK. (A final mark can be either entered prior to dropping the course or when dropping the course if the threshold has been exceeded).
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections)
Mark/Grade Type in Course Maintenance is NOT “Non-graded”
Company File Option “Move Zero Credit Courses to Credit History” = YES OR Company File Option “Move Zero Credit Courses to Credit History” = NO and Course Credit is greater than 0.
The course has started.
Company File Option “Move dropped high school courses to credit history” = YES

HIGHSCHOOL COMPLETED COURSE:

Course has FINAL MARK. (A final mark can be either entered prior to dropping the course or when dropping the course if the threshold has been exceeded).
SYSDATE is greater than COURSE END DATE (COMPLETED COURSE)
Mark/Grade Type in Course Maintenance is NOT “Non-graded”
Company File Option “Move Zero Credit Courses to Credit History” = YES OR Company File Option “Move Zero Credit Courses to Credit History” = NO and Course Credit is greater than 0.
The course has started.
Final Mark is a Passing Mark OR Final Mark is a Failing Mark BUT Company Option “Move failed courses to credit history” = YES

MIDDLE SCHOOL DROPPED COURSE:

Course has FINAL MARK. (A final mark can be either entered prior to dropping the course or when dropping the course if the threshold has been exceeded).
SYSDATE is less than COURSE END DATE (DROPPED COURSE - update drop date on Course Selections)
Mark/Grade Type in Course Maintenance is NOT "Non-graded"
Company File Option "Move Zero Credit Courses to Credit History" = YES OR Company File Option "Move Zero Credit Courses to Credit History" = NO and Course Credit is greater than 0.
The course has started.
Company Option "Move Credits Earned at Middle School to Credit History" = YES AND "HS Credit?" = NO in Course Maintenance. OR Company Option "Move Credits Earned at Middle School to Credit History" = NO AND "HS Credit?" = YES in Course Maintenance. OR Company Option "Move credits earned at Middle School to Credit History" = YES AND "HS Credit?" = YES in Course Maintenance.
Company Option "Move dropped middle school course to credit history" = YES.

MIDDLE SCHOOL COMPLETED COURSE:

Course has FINAL MARK. (A final mark can be either entered prior to dropping the course or when dropping the course if the threshold has been exceeded).
SYSDATE is greater than COURSE END DATE. (COMPLETED COURSE)
Mark/Grade Type in Course Maintenance is NOT "Non-graded"
Company File Option "Move Zero Credit Courses to Credit History" = YES OR Company File Option "Move Zero Credit Courses to Credit History" = NO and Course Credit is greater than 0.
The course has started.
Company Option "Move Credits Earned at Middle School to Credit History" = YES AND "HS Credit?" = NO in Course Maintenance. OR Company Option "Move Credits Earned at Middle School to Credit History" = NO AND "HS Credit?" = YES in Course Maintenance. OR Company Option "Move credits earned at Middle School to Credit History" = YES AND "HS Credit?" = YES in Course Maintenance.
Final Mark is a Passing Mark OR Final Mark is a Failing Mark BUT Company Option "Move failed courses to credit history" = YES

ELEMENTARY SCHOOL COMPLETED COURSE:

Course has FINAL MARK. (A final mark can be either entered prior to dropping the course or when dropping the course if the threshold has been exceeded).
SYSDATE is greater than COURSE END DATE. (COMPLETED COURSE)
Mark/Grade Type in Course Maintenance is NOT "Non-graded"
Company File Option "Move Zero Credit Courses to Credit History" = YES OR Company File Option "Move Zero Credit Courses to Credit History" = NO and Course Credit is greater than 0.
The course has started.
Company Option "Move Credits Earned at Elementary School to Credit History" = YES AND "HS Credit?" = NO in Course Maintenance. OR Company Option "Move Credits Earned at Elementary School to Credit History" = NO AND "HS Credit?" = YES in Course Maintenance. OR Company Option "Move credits earned at Elementary School to Credit History" = YES AND "HS Credit?" = YES in Course Maintenance.
Final Mark is a Passing Mark OR Final Mark is a Failing Mark BUT Company Option "Move failed courses to credit history" = YES

Note: For any course that gets moved to CREDITS, an additional check is made regarding whether to move interim grades/marks to credits_interim_grades. If the Company option "Move Interim Grades/Marks to Credit History" = YES then all Interim Grades/Marks associated to the course that was move to CREDITS will be moved to credit_interim_grades.

How eSIS processes credits that will not post

Path “A”:

Any type of course (HS, MS, or ES).
Course does not have a final mark and does not exceed threshold (therefore, no prompt for final mark).

Path “B”:

Any type of course (HS, MS, or ES).
Course has a final mark
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections) OR SYSDATE is greater than COURSE END DATE (COMPLETED COURSE).
Mark/Grade Type = NON-GRADED on Course Maintenance.

Path “C”:

Any type of course (HS, MS, or ES).
Course has a final mark.
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections) OR SYSDATE is greater than COURSE END DATE (COMPLETED COURSE).
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO
Course Credit = 0

Path “D”: Dropping Course that Hasn’t Started Yet

Any type of course (HS, MS, or ES).
Course has a final mark.
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections)
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has not started yet.

PATH “E” (Middle School):

Course = Middle School Course
Course has a final mark.
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections) OR SYSDATE is greater than COURSE END DATE (COMPLETED COURSE).
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has started.
Company Option “Move Credits Earned at Middle School to Credit History” = NO AND “HS Credit?” = NO in Course Maintenance.

PATH “E” (Elementary School)

Course = Elementary School Course
Course has a final mark.
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections) OR SYSDATE is greater than COURSE END DATE (COMPLETED COURSE).
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has started.
Company Option “Move Credits Earned at Elementary School to Credit History” = NO AND “HS Credit?” = NO in Course Maintenance.

PATH “F” (High School - Completed Course):

Course = High School Course
Course has a final mark.
SYSDATE is greater than COURSE END DATE (COMPLETED COURSE).
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has started.
Course does not have a passing Mark AND Company Option “Move failed courses to Credit History” = NO

PATH “F” (Middle School - Completed Course):

Course = Middle School
Course has a final mark.
SYSDATE is greater than COURSE END DATE (COMPLETED COURSE).
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has started.
Company Option “Move Credits Earned at Middle School to Credit History” = YES AND “HS Credit?” = NO in Course Maintenance. OR Company Option “Move Credits Earned at Middle School to Credit History” = NO AND “HS Credit?” = YES in Course Maintenance. OR Company Option “Move credits earned at Middle School to Credit History” = YES AND “HS Credit?” = YES in Course Maintenance.
Course does not have a passing Mark AND Company Option “Move failed courses to Credit History” = NO

PATH “F” (Elementary - Completed Course):

Course = Elementary School
Course has a final mark.
SYSDATE is greater than COURSE END DATE (COMPLETED COURSE).
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has started.
Company Option “Move Credits Earned at Elementary School to Credit History” = YES AND “HS Credit?” = NO in Course Maintenance. OR Company Option “Move Credits Earned at Elementary School to Credit History” = NO AND “HS Credit?” = YES in Course Maintenance. OR Company Option “Move credits earned at Elementary School to Credit History” = YES AND “HS Credit?” = YES in Course Maintenance.
Course does not have a passing Mark AND Company Option “Move failed courses to Credit History” = NO

PATH “G” (High School Course – Dropped Course):

Course = High School Course
Course has a final mark.
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections)
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has started.
Company Option: “Move dropped high school courses to credit history” = NO.

PATH “G” (Middle School Course – Dropped Course):

Course = Middle School Course
Course has a final mark.
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections)
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has started.
Company Option “Move Credits Earned at Middle School to Credit History” = YES AND “HS Credit?” = NO in Course Maintenance.
Company Option: “Move dropped middle school courses to credit history” = YES BUT “HS Credit?” = NO.

PATH “G” (Middle School Course – Dropped Course):

Course = Middle School Course
Course has a final mark.
SYSDATE is less than COURSE END DATE (DROPPED COURSE – update drop date on Course Selections)
Mark/Grade Type is NOT NON-GRADED on Course Maintenance.
Company Option “Move zero credit courses to credit history” = NO, BUT course credit is greater than 0. OR Company Option “Move zero credit courses to credit history” = YES.
Course has started.
Company Option “Move Credits Earned at Middle School to Credit History” = YES AND “HS Credit?” = NO in Course Maintenance.
Company Option: “Move dropped middle school courses to credit history” = NO BUT “HS Credit?” = NO.

PATH “H” (Elementary School Course – Dropped Course):

Course has FINAL MARK. (A final mark can be either entered prior to dropping the course or when dropping the course if the threshold has been exceeded).
SYSDATE is less than COURSE END DATE (DROPPED COURSE - update drop date on Course Selections)
Mark/Grade Type in Course Maintenance is NOT “Non-graded”
Company File Option “Move Zero Credit Courses to Credit History” = YES OR Company File Option “Move Zero Credit Courses to Credit History” = NO and Course Credit is greater than 0.
The course has started.
Company Option “Move Credits Earned at Elementary School to Credit History” = YES AND “HS Credit?” = NO in Course Maintenance. OR Company Option “Move Credits Earned at Elementary School to Credit History” = NO AND “HS Credit?” = YES in Course Maintenance. OR Company Option “Move credits earned at Elementary School to Credit History” = YES AND “HS Credit?” = YES in Course Maintenance.
Course is Dropped – Elementary Courses are not retained in credits if dropped.

Note: If a course does not get moved to CREDITS, then regardless of what the Company option “Move Interim Grades/Marks to Credit History” is set to (YES or NO), NO interim grades/marks associated to the course will be moved to credits_interim_grades.

Appendix B - Examples with data entered in the interim area

Carla's Test HI District Student Information System

Action Edit Record Query Common View Navigate Lock Help Window

Credit Detail

4231 Carla's Test HI School Homeroom No Homeroom **Alert**

Pupil Number Legal Last Name Suffix Legal First Name Gender Birth Date Grade Middle Name

147135 Barban Abigail F 01-JAN-1988 10

Diploma SDFG Diploma

Credits

Code	Course Desc.	Sec.	Mark	Completed	Drop Date	Earned	Potential	Dip Cat	Subject C:
HIMAT1	HI Math 1	1	B	30-JUN-2000		1.000	1.000		MA
HIGE01	HI Geography 1	1	C	30-JUN-2000		1.000	1.000		GEO
?									
?									
?									
?									
?									
?									
?									

Failed Courses are displayed in red

Add from Course List Detail Interim Grades/Marks

Pupil Number
Record: 1/1 <OSC>

Carla's Test HI District Student Information System

Action Edit Record Query Common View Navigate Lock Help Window

Interim Grade/Marks Credit Details

4231 Carla's Test HI School Homeroom No Homeroom **Alert**

Pupil Number Legal Last Name Suffix Legal First Name Gender Birth Date Grade Middle Name

147135 Barban Abigail F 01-JAN-1988 10

Credits

School	Year	Gra...	Code	Sec.	Course Desc.	Completed	Mark	Earned	Poten...
4231	1999	10	HIMAT1	1	HI Math 1	30-JUN-2000	B	1	1
4231	1999	10	HIGE01	1	HI Geography 1	30-JUN-2000	C	1	1

Interim Grades/Marks

Reporting Period	Abvr.	End Date	Sem	Final?	Multi Sem?	Mark	Final	Year Final	Sem Exam	Avg	Abs	Late	Loss of Cr.
Quarter 1	Q1	15-NOV-1999	0	<input type="checkbox"/>	<input type="checkbox"/>	B				0	0	<input type="checkbox"/>	
Quarter 2	Q2	31-JAN-2000	0	<input type="checkbox"/>	<input type="checkbox"/>	A				0	0	<input type="checkbox"/>	
Semester 1	S1	31-JAN-2000	0	<input type="checkbox"/>	<input type="checkbox"/>	C				0	0	<input type="checkbox"/>	
Quarter 3	Q3	15-APR-2000	0	<input type="checkbox"/>	<input type="checkbox"/>	A				0	0	<input type="checkbox"/>	
Quarter 4	Q4	30-JUN-2000	0	<input type="checkbox"/>	<input type="checkbox"/>	B				0	0	<input type="checkbox"/>	

ADD DEL

Pupil Number
Record: 1/1 <OSC>

Carla's Test HI District Student Information System

Action Edit Record Query Common View Navigate Lock Help Window

Interim Grade/Marks Credit Details

4231 Carla's Test HI School Homeroom No Homeroom **Alert**

Pupil Number Legal Last Name Suffix Legal First Name Gender Birth Date Grade Middle Name

147135 Barban Abigail F 01-JAN-1988 10

Credits

School	Year	Gra...	Code	Sec.	Course Desc.	Completed	Mark	Earned	Poten...
4231	1999	10	HIMAT1	1	HI Math 1	30-JUN-2000	B	1	1
4231	1999	10	HIGEO1	1	HI Geography 1	30-JUN-2000	C	1	1

Interim Grades/Marks

Reporting Period	Abvr.	End Date	Sem	Final?	Multi	Mark	Final	Year	Sem	Abs	Late	Loss
					Sem?			Final	Exam	Avg		of Cr.
Quarter 1	Q1	15-NOV-1999	0	<input type="checkbox"/>	<input type="checkbox"/>	C				0	0	<input type="checkbox"/>
Quarter 2	Q2	31-JAN-2000	0	<input type="checkbox"/>	<input type="checkbox"/>	A				0	0	<input type="checkbox"/>
Semester 1	S1	31-JAN-2000	0	<input type="checkbox"/>	<input type="checkbox"/>	B				0	0	<input type="checkbox"/>
Quarter 3	Q3	15-APR-2000	0	<input type="checkbox"/>	<input type="checkbox"/>	D				0	0	<input type="checkbox"/>
Quarter 4	Q4	30-JUN-2000	0	<input type="checkbox"/>	<input type="checkbox"/>	B				0	0	<input type="checkbox"/>

ADD DEL

Description of the completed course.

Record: 2/2 <OSC>

